

# Association of Administrators of English Schools of Quebec

## AAESQ Scholarship/Support Fund

### The Proposal

AAESQ wishes to acknowledge its members through its support of encouraging school / centres in their pursuit of reaching higher goals either academically, culturally or athletically. AAESQ believes that recognition of outstanding effort and achievement is vital for motivating students and association members to be successful.

For this school year, AAESQ has set aside an amount of \$5,000 from the operating budget to help support this fund. These monies are to help support school / centre projects, events, programs or athletic tournaments that help promote academic, cultural or athletic achievement.

The maximum amount allocated for each approved request by the Executive of AAESQ will be \$1,000.

A written request is to be received by the AAESQ Executive, c/o the Executive Director, before the **8<sup>th</sup> of December**. Requests for subsidies for projects, events, programs or tournaments held prior to the end of November will also be eligible.

### The Criteria

Written request must include the following:

- The nature / description of the event, program or tournament
- The objectives / goals to be achieved. *(It should be noted that the objective must have a positive affect for the school community and not just the school or centre.)*
- Other sources of income to be indicated.
- Dates and Location
- Expenses to be incurred. *(Original receipts will be required)*
- The amount being requested (maximum of \$1000.00)
- If more than one request is being submitted by a school/centre, the Principal/Centre Director must submit requests in priority order.

## Request for Subsidy

### AAESQ Scholarship/Support Fund

- Request submitted by:

\_\_\_\_\_

- Nature/Description of the event, program or tournament

- The objectives/goals

- Location and date of event, program or tournament

- Other sources of income

- Projected expenses

- Amount being requested (maximum of \$1000.00)

Signature of Principal/Centre Director: \_\_\_\_\_

*You may type in the information on this sheet and e-mail back to us or send it via fax to (514) 426-5109.*