AAESQ
PD FUNDING AND CRITERIA
2025-2026

Background

Each year AAESQ will budget $ 10,000 for the professional development of its members in accordance with clearly established priorities. Applications for assistance must be received at the AAESQ office by OCTOBER 15th 2025 for consideration. Confirmations will be sent by NOVEMBER 1st, 2025.

The appropriate form providing details on expenses to be incurred and other supporting documentation for funding must accompany all requests.

How to Apply

To apply for PD funding for a given school year, please complete this Google Form before October 15, 2025.

Please see selection criteria on the following page.

AAESQ FUNDING RUBRIC

Professional Development Funding Evaluation Rubric

Criteria	1 - Not at All Relevant 0-5 points	2 - Somewhat Relevant 6-10 points	3 – Relevant 11 – 15 points	4 - Extremely Relevant 16 – 20 points	Weight (%)
Impact on Student Learning, Staff Development, and the Community	No clear impact on students, staff, or the community.	Potential for some impact, but the scope is limited or unclear.	Expected to improve student outcomes, staff development, or community engagement.	Strong potential to significantly enhance student learning, staff growth, and community involvement.	**20%**
Clear Learning Objectives & Evidence of Need	Objectives are vague or missing, and no clear need is demonstrated.	Learning goals are present but lack clarity or strong justification for need.	Learning objectives are well-defined and address a relevant need.	Objectives are clear, measurable, and directly address a critical skill gap or institutional priority.	**20%**
Sustainability & Long-Term Benefits	No evidence of long-term application or sustainability.	Some potential for ongoing benefits but lacks a clear implementation plan.	Clear plan for applying learning with expected long-term benefits.	Strong potential for lasting institutional impact and leadership growth.	**20%**
Budget & Financial Viability	Budget is unclear, unrealistic, or unjustified.	Budget is partially justified but includes unnecessary costs.	Budget is reasonable and mostly justified.	Budget is well-planned, cost-effective, and maximizes value.	**20%**
Number of People Involved	PD will benefit only the applicant with no impact on others.	Limited impact on a small number of staff or students.	Expected to positively affect multiple staff members or student groups.	Will significantly benefit a large number of students, staff, or the broader organization.	**20%**

Scoring Guidelines

- **Total Possible Score: 100 points** (weighted at 20% per criterion).
- **Final Evaluation:**
  - **80-100 points**: Highly recommended for funding.
  - **60-79 points**: Consider for funding if resources allow.
  - **40-59 points**: Needs improvement or further justification.
  - **Below 40 points**: Not recommended for funding.

Questions we will also consider to determine whether the application is admissible:

1) Has funding been requested from the appropriate sources (CPD/CPCG PDIG/LCEEQ, Local Association)?

2) Has something been offered for free by our partner organizations?

3) Has the Board received funding in previous years?

4) Is there proof that the additional funding required to carry out the PD is secured?

AAESQ PD FUNDS Application Dates 2025-2026

Important Note:
These funds must be used before June 30th 2026 and cannot be carried over.

October 15th 2025

Application deadline to apply for funding for 2025-2026

November 1st, 2025

Confirmation of funding

If funds remain, a Round 2 application deadline may be announced

June 15, 2026

Deadline to submit claims

PLANNING FOR 2026-2027 PD:

April 17, 2026

Application deadline to apply for funding for 2025-2026

June 20, 2026

Confirmation of funding for 2026-2027

If funds remain, a Round 2 application deadline may be announced